Ca' Foscari University of Venice

Call for applications for the award of scholarships for high-achieving international students enrolling in Bachelor's and Master's Degree Programmes at Ca' Foscari University of Venice in the 2023/2024 academic year

ART. 1 – NATURE, AMOUNT AND DURATION

Ca' Foscari University of Venice establishes the award of up to 43 scholarships for high-achieving international students enrolling in bachelor's and master's degree programs in the 2023/2024 academic year:

For the candidates of the **first and second admission rounds**:[1]
1 scholarship of 8,500 € per year for up to two years for a student enrolling in an Italian-taught master's degree programme; **1** scholarship of 8,500 € per year for up to two years for a student enrolling in an English-taught master's degree programme; **25** scholarships of 7,000 € per year for up to two years for students enrolling in a master's degree programme; **8** scholarships of 6,500 € per year for up to three years for students enrolling in a bachelor's degree programme;
For the candidates of the **third admission round**:[1]
3 scholarships of 7,000 € per year for up to two years for students enrolling in a master's degree programme; **2** scholarships of 6,500 € per year for up to three years for students enrolling in a bachelor's degree program;
For candidates enrolling in a bachelor's degree programme after having successfully completed the Foundation Year programme at the Ca' Foscari School for International Education in the 2022/2023 academic year:
3 scholarships of 6,500 € per year for up to three years.

All amounts indicated are subject to taxation by the Italian state.

Should the number of suitable applicants be fewer than the total amount of scholarships, the university reserves the right to assign fewer than forty-three (43) scholarships. Awardees are not exempt from paying the tuition fees they owe upon enrolment.

The term "international students" describes all applicants who, regardless of their nationality, possess valid academic qualifications granting access to a bachelor's or master's degree programme in the Italian university system obtained from either a non-Italian school/university or an Italian institution located abroad. Scholarships cannot be assigned to students enrolling in joint or double bachelor's or master's degree programmes for which the tuition fee is due to a university other than Ca' Foscari University of Venice.

[1] The dates of each admission round are indicated on the platform apply.unive.it and at art. 5 of this call for applications.

ART. 2 – INCOMPATIBILITY

The scholarship is incompatible with any other scholarship awarded by the Italian Government or by Italian public institutions, including the need-based scholarship for student financial aid awarded by the Veneto Region. Candidates are required to ascertain any incompatibility between this and other scholarships by contacting the International Office / Outreach & Recruitment Unit at prospective.students@unive.it.

ART. 3 – ADMISSION REQUIREMENTS

In order for scholarship applicants to be considered, they must:

- Possess a valid qualification providing access to a bachelor's or master's degree programme in the Italian university system from either a non-Italian school/university or an Italian institution located abroad, after at least two years of attendance. If the most recent qualification was obtained at the end of a course of study lasting only one year, the preceding qualification(s) will also be evaluated. Qualifications issued by the Republic of San Marino are considered to be Italian. The nationality of the applicant is irrelevant;
- Have received from Ca' Foscari a letter of enrolment eligibility for the chosen programme after completing the pre-evaluation and admission procedures on apply.unive.it.

  Candidates who are still in the process of obtaining their enrolment eligibility letter can nonetheless apply for a scholarship by the deadline associated with the admission round during which they have submitted their application for admission: their request will be taken into consideration only if they are subsequently judged eligible for enrolment.

ART. 4 – AWARD OF SCHOLARSHIPS

Candidates will be evaluated as follows:

BACHELOR'S DEGREE CANDIDATES

- A maximum of 60 points out of a possible total of 90 for the evaluation of the candidate's previous high school or university results, as shown in the entry qualification(s) for the chosen programme(s). To facilitate comparison, candidates will be evaluated based on their weighted average[2] (pertaining to their entire high school path), which will be considered in direct relation to the maximum grade awarded in their education system/university/school, as specified in art. 5 point 2). A candidate's weighted average must be at least 8.5 out of 10 (3.4 out of 4.0) in order to be eligible;
- A maximum of 8 points out of 90 for the evaluation of one reference letter provided by a high school or university professor familiar with the candidate and his or her work. It is possible to be considered for the award even in the absence of a reference letter, but in this case no points will be assigned;
- A maximum of 15 points out of 90 for the evaluation of a motivational video;

[2] The *weighted average* is calculated based on **both results and credits** for all completed subjects within a diploma or degree. For each subject completed, the subject's credits must be multiplied by the final result grade. Each of these results must be added together and divided by the total credits earned for all completed subjects. So: weighted average = sum (subject credits * subject result) / total credits earned.
Candidates whose entry qualifications clearly report their CGPA (Cumulative Grade Point Average) do not need to request any additional certificate attesting their weighted average.
Only for bachelor's degree candidates: if the candidate's school system does not envisage the use of credits (but just the association of a grade to each subject), it is possible to present a certificate attesting the arithmetic average.

- A maximum of 7 points out of 90 for the evaluation of one of the language certifications recognised by the University[3] and attesting the candidate's knowledge of the language of instruction of the chosen degree programme (minimum B2 level according to the Common European Framework of Reference for Languages).

MASTER'S DEGREE CANDIDATES

- A maximum of 60 points out of 98 for the evaluation of the candidate's previous university results, as shown in the entry qualification(s) for the chosen programme(s). To facilitate comparison, candidates will be evaluated based on their weighted average[4] (pertaining to their entire bachelor's degree), which will be considered in direct relation to the maximum grade awarded in their education system/university, as specified in art. 5 point 2). A candidate's weighted average must be at least 8.5 out of 10 (3.4 out of 4.0) in order to be eligible;
- A maximum of 16 points out of 98 for the evaluation of two reference letters (up to 8 points each) provided by university professors familiar with the candidate and his or her work. Candidates must provide at least one reference letter;
- A maximum of 15 points out of 98 for the evaluation of a motivational video;
- A maximum of 7 points out of 98 for the evaluation of one of the language certifications recognised by the University[5] and attesting the candidate's knowledge of the language of instruction of the chosen degree programme (minimum B2 level according to the Common European Framework of Reference for Languages).

ART. 5 – SUBMISSIONS OF APPLICATIONS: TERMS AND PROCEDURES

Applications can be submitted in response to the following calls, each with its respective deadline, exclusively by following the procedure indicated here below:

- FIRST CALL FOR APPLICATIONS: until 11:59 p.m. CEST on 30 March 2023 for the candidates of the first and second admission rounds (applications submitted on apply.unive.it from 05/12/2022 to 13/01/2023 and from 16/01/2023 to 24/02/2023);
- SECOND CALL FOR APPLICATIONS: until 11:59 p.m. CEST on 27 April 2023 for the candidates of the third admission round (applications submitted on apply.unive.it from 27/02/2023 to 31/03/2023) and the students of the Ca' Foscari Foundation Year programme.

Please note: the reference letter(s) must also be sent by the respective deadlines indicated above!

[3] The list of the language certifications recognised by Ca' Foscari University of Venice and the associated exemption categories can be found at the following web page: https://www.unive.it/pag/40609/

[4] The *weighted average* is calculated based on both results and credits for all completed subjects within a diploma or degree. For each subject completed, the subject's credits must be multiplied by the final result grade. Each of these results must be added together and divided by the total credits earned for all completed subjects. So: weighted average = sum (subject credits * subject result) / total credits earned.
Candidates whose entry qualifications report their CGPA (Cumulative Grade Point Average) do not need to request any additional certificate attesting their weighted average.

[5] The list of the language certifications recognised by Ca' Foscari University of Venice can be found at the following web page: https://www.unive.it/pag/40609/

In order to submit their application, candidates must:

1. sign up on the platform apply.unive.it and register their account to apply for their chosen study programme(s);
2. by the deadline associated with their specific admission round, access the platform indicated here below using their personal virtual Italian tax code (the same one obtained to complete their own application on apply.unive.it):
    a. Bachelor's degree candidates of the first and second admission rounds: https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ba-1-2
    b. Master's degree candidates of the first and second admission rounds: https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ma-1-2
    c. Bachelor's degree candidates of the third admission round and students of the Ca' Foscari Foundation Year programme for the 2022/2023 academic year: https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ba-3
    d. Master's degree candidates of the third admission round: https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ma-3
3. fill out all the sections with the following information and the documents required:
    a. PERSONAL INFORMATION
    b. MANDATORY DOCUMENTATION:
        i. **Coloured scanned copy of a valid passport (or ID for EU candidates only)** – Candidates should use the same one they uploaded to their application on apply.unive.it. Maximum size: 5 MB.

        Candidates must upload a single PDF file no larger than 20 MB containing the following documentation:

        ii. **Entry qualification documents** - Diploma or letter of enrolment; mark sheet or university transcript of records (including the first semester of the 2022/2023 school / academic year). Candidates must also attach professional translations of these documents into English or Italian if they are not already in one of these languages (this is the same documentation that candidates need to upload to their application on apply.unive.it).
        iii. **Weighted average certificate** - If a candidate's weighted average is not clearly indicated on his/her mark sheet or transcript of records, he/she must obtain an official weighted average certificate from the relevant institution.[6] This document must be signed and stamped by the school's or university's registrar and clearly indicate the period of time to which the weighted average refers. If a candidate presents more than one entry qualification, he/she must make sure that his/her weighted average is indicated in all of them. Official information about the weighted average candidates have obtained during the completion of their entry qualification is mandatory.
        iv. **Language certificate** – Candidates must attach proof of their minimum B2-level knowledge of the language of instruction of the programme(s) to which they are

[6] Candidates whose entry qualifications report their CGPA (Cumulative Grade Point Average) do not need to request any additional certificate attesting their weighted average.
Only for bachelor's degree candidates: if the candidate's school system does not envisage the use of credits (but just the association of a grade to each subject), it is possible to present a certificate attesting the arithmetic average.

applying for admission. The list of the certifications the University recognises and exemption cases are found online at: https://www.unive.it/pag/40609/. If a candidate does not yet have a language certificate and does not fall into any exemption category, he/she can still apply for the scholarship packages, but the evaluation committee will not be able to assign him/her any of the points dedicated to acknowledging his/her degree of expertise in the language of instruction of his/her chosen programme(s) (7 points out of 90 for bachelor's degree applicants; 7 points out of 98 for master's degree applicants).

c. REFERENCE LETTER(S): candidates provide the contact information and institutional email address of one or more referees, who are then contacted by the platform with a request for the submission of a reference letter. Only reference letters written in English and submitted via the unique link provided via the scholarship application platform will be accepted. Each letter, preferably prepared on institutional letterhead, must bear the handwritten signature of the referee and the stamp of the relevant institution.
   Bachelor's degree candidates can provide one reference letter: the referee must be a high school teacher (or university professor) familiar with the candidate and his or her work.
   Master's degree candidates can provide up to two reference letters, one of which is mandatory: referees must be university professors familiar with the candidate and his or her work.
d. VIDEO PRESENTATION: this video must be a maximum of 3 minutes in length and under 50 MB in size. The video must be recorded in the language of instruction of the programme(s) to which the candidate is applying for admission. It must be submitted in one of the following formats: .mp4, .mov, .mwv, .avi. A strong video presentation will do the following:
   i. Make a candidate's motivations and ambitions clear;
   ii. Outline a candidate's expectations with regard to future studies at Ca' Foscari;
   iii. Reflect upon the opportunities and challenges a candidate is likely to encounter in choosing to study abroad;
   iv. Present all thoughts on these subjects in a focused, sophisticated and meaningful way.
e. SUMMARY AND SUBMISSION.

Scholarship applications sent after the deadline indicated for the admission round during which a candidate has sent his/her application for his/her chosen study programme(s) will not be considered.
Please note that a candidate's application will be considered only if the applicant follows the above procedure precisely. Incomplete applications will not be considered.

PLEASE NOTE: Candidates applying to the master's degree programmes **Joint International Master in Sustainable Development** and **European Joint Master's Programme in English and American Studies** can apply for one of the three scholarships available to candidates applying for admission in the fourth admission round between 8 May until 11:59 p.m. CEST on 31 May 2023 on the platform https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ma-3.

ART. 6 – PREPARATION AND APPROVAL OF THE CANDIDATES' RANKINGS

The candidates' rankings will be prepared and approved by a commission nominated by the Rector.
Candidates are ranked in descending order of score and according to the criteria outlined here below:

Weighted average of the entry qualification(s)	Up to 60 points
8.50 ≤ weighted average < 8.65	33 points
8.65 ≤ weighted average < 8.80	36 points
8.80 ≤ weighted average < 8.95	39 points
8.95 ≤ weighted average < 9.10	42 points
9.10 ≤ weighted average < 9.25	45 points
9.25 ≤ weighted average < 9.40	48 points
9.40 ≤ weighted average < 9.55	51 points
9.55 ≤ weighted average < 9.70	54 points
9.70 ≤ weighted average < 9.85	57 points
9.85 ≤ weighted average ≤ 10.00	60 points
Reference letter(s)	**Up to 8 points per letter**
Relevance of the context in which the referee knows the candidate	Up to 2 points
Evaluation of the candidate's academic performance and intellectual potential in relation to his/her future field of study, especially in comparison with his/her peers	Up to 4 points
Assessment of the candidate's degree of autonomy in and engagement with his/her studies	Up to 2 point
Video presentation	**Up to 15 points**
The argumentation of the reasons and ambitions that have led the candidate to select his/her specific programme of study at Ca' Foscari	Up to 5 points
A description of the candidate's expectations with respect to his/her future programme of study at Ca' Foscari, especially with respect to the opportunities he/she expects to take advantage of and the challenges he/she anticipates facing	Up to 5 points
Richness, precision and succinctness of the candidate's remarks	Up to 3 points
Sophistication of the candidate's knowledge and use of the language of instruction of his/her chosen programme of study at Ca' Foscari	Up to 2 points
LANGUAGE CERTIFICATE (language of instruction of the degree programme)	**Up to 7 points**
The candidate applied without attaching approved certification	0 punti
B2 level or the equivalent[7]	3 punti
C1 level	6 punti
C2 level or native speaker	7 punti

In the event of a tie, preference will be given to the younger applicant.
With the exclusion of the scholarships earmarked to candidates enrolled in the Foundation Year programme at the Ca' Foscari School for International Education for the 2022/2023 academic year and of those amounting to 8,500 € per year, scholarships can be awarded to a maximum of 4 candidates with the same nationality.

The rankings will be posted on the university website at https://www.unive.it/pag/19545/:

- **By 31 May 2023 for the candidates of the first and second admission rounds;**
- **By 30 June 2023 for the candidates of the third admission round and the students of the Ca' Foscari Foundation Year programme.**

[7] Cases in which a candidate is not required to provide language certification.

ART. 7 – ACCEPTANCE OF THE AWARD

Scholarship recipients will be notified of their success via email (the notification will be sent to the same address used to sign up to the platform apply.unive.it).
Scholarship recipients must confirm their unconditional acceptance of the scholarship and of the conditions associated with it as outlined in the present call for applications within 5 calendar days after the date of the publication of the rankings on the university website. In order to do so, they must:

1. **Pay a fee of € 50.00 to accept the scholarship and receive the official award letter**. The dedicated payment link will be sent to the same address used to sign up to the platform apply.unive.it. The fee is a deposit on the tuition fees to be paid for enrolment in the 2023/2024 academic year and will be compensated for as follows:

- Reimbursement of € 50.00 if the recipient is exempted from paying the annual tuition fees;
- Reduction of € 50.00 on the second instalment of the annual tuition fees.

2. Complete the pre-enrolment procedure on the Universitaly portal (only for non-EU candidates who need a visa to enrol at an Italian higher education institution).

By no later than 30 September 2023, scholarship recipients who need a visa to finalise their enrolment procedure at Ca' Foscari must send a copy of their visa OR the receipt attesting that they have already applied for a visa to the email address prospective.students@unive.it. Scholarship recipients who will not send this documentation will lose the scholarship, which will be assigned to the next suitable candidate in the rankings.

Scholarship recipients who fail to pay the € 50.00 fee within 5 calendar days after the date of the publication of the rankings will lose the scholarship, which will be assigned to the next suitable candidate in the rankings.

No reimbursement will be made to scholarship recipients who, **for any reason:**

- pay the € 50.00 fee, but do not complete the pre-enrolment procedure on the Universitaly portal by the deadline;
- pay the € 50.00 fee and complete the pre-enrolment procedure on the Universitaly portal by the deadline, but do not send proof of having obtained or applied for a visa by 30 September 2023;
- do not complete the enrolment procedure by the relevant deadline for the 2023/2024 academic year;
- do not activate their university ID card, known as the CartaConto, by 30 November 2023 at the latest;
- pay the € 50.00 fee, finalise the enrolment procedure at Ca' Foscari, but renounce the scholarship.

The non-refundable fees collected from scholarship recipients will be retained by the university.

ART. 8 – PAYMENT OF THE AWARD

The awarding of scholarships requires that a scholarship recipient obtain his or her entry qualification before the end of the enrolment period of the 2023/2024 academic year.
The scholarships are awarded for enrolment in the degree programme indicated by the successful applicant on his or her application and, if required, in the video presentation.
Awardees will retain their scholarship in the event that they modify their chosen degree programme during the enrolment phase (bachelor's and master's degrees at Ca' Foscari University of Venice only).
Candidates awarded with the scholarship of 8,500 € per year can modify their chosen degree programme during the enrolment phase only if they select a master's degree programme with the same language of instruction.

The scholarship will be accredited in two instalments per year for each year of the chosen degree programme. Each instalment is equal to half of the annual amount of the awarded scholarship package and will be accredited exclusively to the scholarship recipient's CartaConto (the multi-function card issued to all newly enrolled students that provides access to all of the University's services and is usable as a pre-paid card).

The **first instalment** will be paid out after the scholarship recipient successfully completes the enrolment procedure and no later than 28 February 2024. Scholarship recipients must carry out all of the procedures that are necessary to receive the scholarship instalment(s) on their CartaConto by 31 January 2024, under penalty of losing their right to receive the scholarship.
The **second instalment** will be paid out only if the scholarship recipient has earned at least 24 ECTS associated with the study plan of the first year (officially appearing on his/her transcript of records) AND has a minimum weighted average of 26 out of 30 by 10 August 2024.
If the student fails in either respect, the second instalment will not be paid out.

ART. 9 – REVOCATION OF THE SCHOLARSHIP

The scholarship will be revoked if:

- the student withdraws from his/her bachelor's or master's degree studies at Ca' Foscari;
- the student chooses to transfer to another university;
- the student cannot meet the requirements to receive the second instalment of the scholarship during the first year;
- a bachelor's student fails to enrol in the second or the third year of his or her studies;
- a master's degree student fails to enrol in the second year of his or her studies.

The students whose scholarship has been revoked must return the instalment(s) already received.
Until they do so, their academic career will be blocked, and they will be unable to take or register exams, fill out their yearly study plan, transfer to another degree programme or to another university, etc.

ART. 10 – RENEWAL OF THE SCHOLARSHIP

BACHELOR'S DEGREE STUDENTS

The scholarship will be automatically renewed if awardees successfully enrol in the 2024/2025 academic year and have obtained at least 48 ECTS associated with the study plan of the first year by 30 September 2024 with a weighted average of at least 26 out of 30.
The scholarship will be disbursed in two equal instalments:

- the first one will be transferred upon confirmation of the renewal by no later than 31 October 2024;
- the second one will be transferred upon registration of at least 24 ECTS associated with the study plan of the second year by 10 August 2025 at the latest with a weighted average of at least 26 out of 30.

The scholarship will be automatically renewed for the third year of study if the recipient enrols to the 2025/2026 academic year and has officially earned at least 96 ECTS pertaining to the courses of the first two years of the relevant study plan by 30 September 2025 with a weighted average of at least 26 out of 30.
The scholarship will be disbursed in two equal instalments:

- The first one will be transferred upon confirmation of the renewal by no later than 31 October 2025;

- The second one will be transferred when the recipient submits his/her graduation request, provided that it is submitted by the last graduation session available for the 2025/2026 academic year. Recipients who fail to do so will not receive the last instalment of the scholarship.

MASTER'S DEGREE STUDENTS

The scholarship will be automatically renewed for the first semester of the second year of study if the recipient enrols to the 2024/2025 academic year and has officially earned at least 48 ECTS pertaining to the courses of the first year by 30 September 2024 with a weighted average of at least 26 out of 30.
The scholarship will be disbursed in two equal instalments:

- The first one will be transferred upon confirmation of the renewal by no later than 31 October 2024;
- The second one will be transferred when the recipient submits his/her graduation request, provided that it is submitted by the last graduation session available for the 2024/2025 academic year. Recipients who fail to do so will not receive the last instalment of the scholarship.

ART. 11 – RENOUNCEMENT

A successful applicant's renouncement of the scholarship he or she has been awarded must be communicated via email by writing to prospective.students@unive.it. The scholarship will then be assigned to the next suitable candidate in the ranking.

ART. 12 – SUPERVISOR OF THE AWARDING PROCESS

In accordance with the Italian Law n. 241/1990, the Supervisor of the scholarship awarding process is the Director of the International Office of Ca' Foscari University of Venice, Dorsoduro 3246, Venice.

ART. 13 – CONTACTS AND INFORMATION

Please contact the International Office / Outreach & Recruitment Unit of Ca' Foscari University of Venice for information, by writing to prospective.students@unive.it.

PRIVACY NOTICE

Ca' Foscari University of Venice ('the University') provides you, in accordance with Articles 13 and 14 of the EU General Data Protection Regulation 2016/679 ('GDPR'), with the following information in relation to the processing of our personal data collected in the following forms: https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ba-1-2, https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ma-1-2, https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ba-3, https://apps.unive.it/domandeconcorso-en/accesso/honours-scholarship-ma-3.

1) Data Controller

Ca' Foscari University of Venice, legally represented by the Rector, acts as the data controller. Its registered office is in Dorsoduro n. 3246, 30123 Venice (VE).

2) Data Protection Officer

The University has appointed a Data Protection Officer ('DPO'). For any question about the processing of personal data, please contact the DPO at dpo@unive.it or at: Ca' Foscari University of Venice, Data Protection Officer, Dorsoduro n. 3246, 30123 Venice (VE).

3) Type of personal data processed, purposes of processing and legal basis

The University collects from you the following personal data: (i) name, surname, place and date of birth; education history information; academic merit/qualification information and a video where you explain why you are the right candidate to receive the scholarship for which you are applying for.

The University may also collect additional information about you from the referees you have mentioned in the application procedure. The University may contact your referees to ask for further information about you and your previous experiences.

The personal data collected will be processed by the University only for the purposes of the selection process. The legal basis for the above-mentioned processing of personal data is represented by Art. 6.1. e) of the GDPR ("the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller"). You can object to the processing of your personal data at any time by writing to the DPO at above mentioned contact details. The University will stop the processing of your personal data unless there are compelling legitimate grounds to carry on with the processing.

4) Retention period

Your personal data will be stored in accordance with the law related to the storage of administrative documents.

5) Third parties and recipients of personal data

For the purposes mentioned above, in addition to specifically authorized employees and University collaborators, personal data may also be processed by subjects who offer the University services strictly connected to the University's institutional activities appointed as data processors. You can find an updated list of recipients at: https://www.unive.it/pag/34666/.

6) Data subject rights

In accordance with Art. 15-21 of the GDPR, you have the right to request the access, rectification, and erasure of your personal data as well as the restriction and objection of the processing of your personal data. You can exercise the above-mentioned rights by contacting the Data Protection Officer directly at dpo@unive.it or by

sending a communication to the following address: Ca' Foscari University Venice - Data Protection Officer, Dorsoduro 3246, 30123 Venice. Alternatively, you can contact the University, by sending a PEC email to protocollo@pec.unive.it. If you feel that your personal data has not be handled correctly, you may lodge a complaint with the Garante per la Protezione dei Dati Personali (Art. 77 of the GDPR) or seek judicial remedies (Art. 79 of the GDPR).